Cranbrook & Sissinghurst Parish Council COVID 19 Risk Assessment for Reopening

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| RISK | Who might be harmed and how | Actions to consider to mitigate any risk | Actions to be taken | Responsible for carrying out relevant action  |
| Prior to opening | The Parish Warden, the Clerk, Councillors | Inspection of all equipment must be undertaken.Ensure gloves are worn before touching any equipment, avoid touching your face, cleanse hands thoroughly as soon as possible after the visit.Check with insurer our we have met the necessary obligations as a policyholder.  | Ensure all relevant signage is put up where it can be seen and inspection is undertaken and audited.Provide gloves and handwashing facilities to those that may be harmed.Remove locks to playgroundContact Came & Company | Parish WardenThe ClerksParish WardenThe Clerks |
| Contracting the virus | The Parish Warden, Members of the public and users of facilities | Ensure sufficient signage is erected advising of rules to mitigate transmission of the virus.Do not permit food or drink to be consumed in the playgrounds.  | Daily check to ensure signage remains in place.Adequate signage is supplied advising of new rules | Parish WardenThe ClerksPublic responsibility |
| Information circulation | Members of the publicUsers of the facilitiesMembers of the Council | Ensure the website is updated and the new playground rules are easy to locate and understand | Update website | The Clerks |

Actions to be undertaken by the Parish Warden are highlighted in red

Actions to be undertaken by the Clerks are highlighted in blue.