

MINUTES OF A MEETING OF THE CRANBROOK & SISSINGHURST
NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP HELD ON 26th
FEBRUARY 2018.

PRESENT: Cllr. Warne (N.W - in the Chair), Cllr. Fletcher (K.F) & Annie Hatcher (A.HA), Lee Hatcher (L.H), Liz Daley (L.D), Jeremy Boxall (J.B) and Matthew Warne (M.W)

Attendees: June Bell (J.BE), Andrew Harfford (A.H) & Marion Cranmer (M.C).

APOLOGIES: Cllrs. Cook (D.C) & Veitch (B.V), Annie Hopper (A.H) & Tally Wade (T.W).

The Chairman read out the following statement:

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.

Cllr. Fletcher on behalf of the Parish Council declared an interest under the site assessments agenda item with regards to the site 398

Cllr. Warne declared an interest under the site assessments agenda item with regards to site 122

L.D declared an interest in the Brick Kiln Development Site.

1. Revised Timetable:

N.W reported there had been communications between Richard Eastham (R.E) and TWBC. We are now aiming for Regulation 14 Consultation towards the end of June, which should coincide with TWBC's Local Plan. It is hoped the NDP and TWBC can work in unison with one another.

N.W reported that R.E will assist with the Regulation 14 consultation and the putting together of the draft NDP.

2. Public Engagement:

Landscape Character Assessment – 40 people attended the event and it was productive and positive, with interesting sites listed. M.W has put together a spreadsheet from this event for the evidence to put towards the landscape policy.

March Exhibition – the original March exhibition has been cancelled and replaced with a meeting on Wednesday 14th March inviting local farmers to come and engage with the NDP and to discuss business plans for local farms. A volunteer from the Landscape Task Group has drawn up a list of farmsteads and owners. J.B highlighted the need to be transparent by advertising locally.

N.W proposed to spend up to £150 on a ¼ page advert to be placed in the Wealden Advertiser to promote the event in March. This was seconded by M.W and agreed. Deputy Clerk will promote the event on 'Be in the Know' and the website.

Other – A.HA mentioned the CGNIM event is being held on Sunday 27th May and it is intended the NDP will have a stall to promote the consultation event being held in June. It is hoped that the questionnaire and draft NDP available for this event.

With the Regulation 14 Consultation in June R.E suggested a pictorial to give an overview on what has been implemented from the feedback forms filled in by parishioners. A discussion was had round the best way to display this with the postcards and what has been used in the policies. The communication group will meet and discuss the best way to approach this. It was agreed that the

draft report will be displayed as well as visual aids to demonstrate their findings so far. The Deputy Clerk will look at available dates for the Vestry Hall.

3. Parish Cake:

A discussion was had on the next pictorial/editorial and to advertise the consultation in June. They could potentially take up to four pages. K.F suggested inviting the task groups to provide copy for their chapter for the editorial and any visual aids that can be included in the next edition. N.W requested that the group leaders start thinking about 200- 250 words each as their contribution. The task groups need to send their editorial pieces to N.W, R.E & T.W who will approve the pieces by Monday 16th April.

3. Engagement with Key Stakeholders:

K.F reported he had spoken to the local Doctor Surgeries and is keen that health facilities are considered by all task groups. There is a possibility that within the Parish there will be only 3 GP's looking after up to 8,000 parishioners. The local practices are now seriously considering their future plans and the best way to serve the Parish. K.F will approach the local doctor surgeries to see if they would like to write a piece for the Parish Cake.

N.W reported that she has been approached by an agent to discuss a site 396 near the Freight Lane and a site in Sissinghurst. N.W is hoping to meet with the agent for site 396 this coming Friday.

4. Vision & Objectives:

N.W reported that will be sent to R.E to review.

5. Policy Development:

N.W suggested arranging more policy workshops to cover landscape, access & movement and community & culture. Information was still needed on St Georges Institute and Sissinghurst Castle N.W will approach the individuals involved for a deadline.

The following dates were suggested –

Wednesday 28th February – 9:30am – 12:30pm, Saturday 17th March 2pm - 5pm (Landscape) & Saturday 24th March 2pm – 5pm (Culture & Community). It was agreed that the following policies can be sent to R.E to review and feedback on –

- Housing & Design/Development Opportunity Sites
- Heritage
- Business & Employment
- Land Use & Social Infrastructure
- Access and Movement

A discussion was had around required infrastructure and how the local authorities assist dependent on funding/budgeting. M.W reported he had recently attended a talk on dark skies evening run by AONB about lighting standard for public and exterior lighting and buffer zones from the Institute of Professional Lighting Engineers. This guideline has been incorporated in the policy. L.D had raised the possibility of quiet tarmac and M.W will add this to the policy. M.W will circulate the document to the Steering Group detailing the work that has been completed and will give a deadline to respond with any changes.

N.W congratulated the Steering Group on the hard work that the task groups had put in working on getting the policies together. K.F suggested listing the policies on the next agenda to show the progress. Housing design code needs to be considered and constructed, this requires the people on the Steering Group who have a background in housing to complete this.

L.D felt there needed to be a message of unity with Cranbrook and Sissinghurst and keen to work together and with the NDP.

6. AECOM:

Site Assessments - N.W reported that Jesse Honey (J.H) was in receipt of the report with the comments made from the NDP and Parish Council and has replied to N.W. This will be sent round to the Steering Group listing what could be changed in the report and what could not be amended. J.H has sent the report on to Locality for a final copy to be distributed in 2 – 3 weeks' time. A discussion was had around the public viewing the document and its transparency, as the document displays what sites have and haven't been put forward and why. This will be displayed at the Consultation in June.

Housing Needs Analysis – N.W will approach Ivan Tennant in regards to getting a HNA completed. J.BE mentioned she is doing local level research approaching Estate Agents and Housing Groups to get an idea of local housing need and demand. N.W suggested a separate meeting to discuss this would be beneficial. J.B highlighted there should be a working group that look into the process of site assessments/allocations and seeking advice from R.E on how to proceed.

7. TWBC Liaison:

N.W advised that the last meeting was held with Stephen Baughen, Deborah Dickson and Ellen Gilbert from TWBC with T.K and B.V, and the suggestion being looked at by the NDP of development at hamlets & farmsteads was taken on board. At the next meeting on the 13th March a request of a memorandum of understanding will be discussed. It is hoped this will allow transparency so when the NDP look to complete their Policies & Spatial Strategy it is not at odds with TWBC. Aim to co-ordinate the timing of the consultations of the NDP and the LP, and that both plans are in alignment with one another.

The tasks set from the last meeting was that TWBC need to do greater analysis on the sites including landscape sensitivity, and the NDP look at greater capacity on the farmstead option. The suggested figure of up to 780 homes is derived from a crude average yield figure of 30 houses per hectare.

There was a discussion on Brick Kiln Development Site and how the calculation worked out on this site. L.D highlighted the consideration of increasing the density at Brick Kiln at the next TWBC planning meeting, which would mean the developers would have to re-apply. L.D will approach B.V about speaking at the TWBC meeting on behalf of the Parish Council and Parishioners.

Next meeting: Monday 23rd April 7pm