

MINUTES OF A MEETING OF THE CRANBROOK & SISSINGHURST
NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP HELD ON 27th
NOVEMBER 2017.

PRESENT: Cllr. Warne (N.W - in the Chair), Cllrs. Bunyan (A.B), Fletcher (K.F), Smith (J.S) & Veitch (B.V), Lee Hatcher (L.H), Liz Daley (L.D), Annie Hopper (A.H), Jeremy Boxall (J.B) and Matthew Warne (M.W)

Attendees: Gordon Gove, June Bell & Marion Cranmer.

APOLOGIES: Cllrs. Cook, Nem Goodman & Annie Hatcher.

The Chairman read out the following statement:

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.

1. Budget 2018/19:

N.W and M.W are yet to meet with Cllr. Swann to discuss the budget. A meeting will be arranged before the end of the year.

2. Public Exhibition:

N.W reported that the footfall for both Cranbrook - 196 and Sissinghurst – 111 were reassuring and positive. Comments and feedback gathered were the following – complementary about the posters, parishioners were really engaged and asking a lot of questions. The map exercise was very productive. M.W had tabled both positive and negative impacts on the site locations for development and has agreed to send this out to all of the Steering Group for reference.

There had been some feedback with regards to lack of contact for task groups and the meetings planned. A discussion was had around how best to move forward. The Steering Group appreciate anyone who wants to volunteer to help and be part of the NDP process. It is hoped re-contact can be made with the individuals who would like to be part of the NDP and get them involved with the next steps.

Other feedback from the Steering Group & Parishioners were –

- Concerns that the policy headings were in “corporate speak” and difficult to understand and there were certain areas where comments were repeated. It was mentioned that the Steering Group would need to seek advice on this from FERIA to use their expertise on terminology and format for the way the policies are formed.
- There was lack of clarity over the map exercise, labelling location for housing sites – this was rectified during the exhibition.
- There was a lot to read through – parishioners were referred to the NDP website to read through the various documents, giving them more time to consider what was being addressed. They then could revisit the exhibition to comment further.
- No further information on the Community Centre, the information was sparse.
- What is the next step for all the comments received? Will these be summarised and published? A discussion was had on how best to publicise these and summarise the findings. Once the display is finished at Cranbrook Library they can start reading through the comments received.

- People were interested and positive about Cranbrook and other Parishes currently working on their NDP came along to support.

It was highlighted these are still draft policy headings and can be changed.

3. Policy Development:

Richard Eastham (R.E) from FERIA had listed the next steps and points to consider after the exhibition. R.E was impressed with the amount of material to work with from the exhibition. Once all comments are received these can then be edited, refined and combined, to create fully formed policy statements for the first full draft of the plan. Planning statements and projects will need to be under separate policies. The next planned event to display the findings will be in March 2018 at the Vestry Hall.

K.F suggested that the Steering Group need to meet and discuss all the policy headings and look into what the priorities are within them. Where the Steering Group have been broken down in to task groups, this has meant some of the priorities listed in the draft policy headings haven't been explained or justified as to why that task group came to that conclusion. It was agreed that the Steering Group will meeting on a Wednesday & Saturday Afternoon to go through these, giving the task groups the availability to break down their decisions and mutually agree the priorities.

4. Vision & Objectives:

A discussion was had around the vision statement. A general vision statement will now be compiled for the NDP. The Deputy Clerk will research other NDP's that are current and completed to send out to the Steering Group as reference.

N.W reported that there will be 15 objectives and these need to be proportionate and relate to what they want within the NDP. Other points raised that objectives should be measurable, link to what has already been covered/discussed & look to identifying and protecting green land. N.W suggested the group start writing as many vision statements & up to 6 objectives, which can then be sent to N.W before the next meeting on Monday 18th December, where further discussions will be had.

5. AECOM Technical Support:

Site Assessments – N.W had been advised by Jessie Honey from AECOM that they were not planning to assess the sites that lie outside or not adjacent to the Limits to Build Development of Cranbrook and Sissinghurst and out of the 40 sites, AECOM are advising 17 of them have already been assessed by TWBC, leaving 8 sites to be assessed by AECOM.

The Steering Group overall felt this was not acceptable as it was not meeting their requirements. N.W has planned to discuss this further with Kelvin Hinton (K.H) from TWBC at the meeting on Friday to find a solution. L.H asked if it is decided not to go with AECOM, who completes the site assessments. The Steering Group would have to look to complete their own site assessments.

Housing Needs Analysis – N.W has been in contact with Ivan Tennant (I.T) with what the NDP expect out of the HNA. The following were discussed - when is a good time to produce the HNA? How do they identify who doesn't live in the area and want to move to the Parish? Will it go to every household? TWBC currently have a HNA distributed locally, but it was reported that not everyone received the questionnaire. K.F has offered to visit the local estate agents to ask that anyone selling to fill out a HNA.

N.W to discuss with K.H on Friday what TWBC are doing by way of their own HNA to determine whether we need to do our own as well.

Next meeting: Monday 18th December, 7pm