

MINUTES OF A MEETING OF THE CRANBROOK & SISSINGHURST
NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP HELD ON 27th
MARCH 2017.

PRESENT: Cllr. Warne (in the Chair), Annie Hatcher, Lee Hatcher, Jeremy Boxall, Nem Goodman, Liz Daley, Cllr. Smith, Tally Wade, Annie Hopper.

APOLOGIES: Cllr. Cook & Matthew Warne.

The Chairman read out the following statement:

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.

Cllr. Warne welcomed Annie Hopper to the meeting.

1. Progress report/feedback from visioning event:

Cllr. Warne reported that 43 attended the Sissinghurst Visioning Event attendees included councillors from surrounding Parish Councils, David Scully TWBC Bio-diversity Officer and Mark Stephenson TWBC Principal Conservation Officer. The event was a real success and positive feedback overall. Cranbrook had over 70 attendees including councillors from other Parish Councils, CCAAC, CPRE and WKPS. It was felt that the majority were positive and were keen to know what happens next.

It was agreed that to support the next step of evidence gathering, stands are set up in Cranbrook and Sissinghurst on Saturday 1st and 8th April. The locations decided to be approached are Co-op, outside Crane Bookshop and Weald Sports Centre. Cllr. Smith will cover Sissinghurst. This is aimed to try reach as many Parishioners as possible. There is concern of feeling a little rushed and pressure to organise the stands, this needs to be considered for future events.

Tally Wade will draft a planned strategy of how the group are planning to proceed, this will be sent to Richard Eastham for feedback.

2. Project Schedule:

A project schedule put together by Matthew Warne was shown to the Members. The schedule was a guide based on the 16 point tasks FERIA Urbanism provided. Jeremy Boxall felt the Members need to focus on future events in November 2017 and February 2018 and prepare for these.

It was suggested that an article promoting forthcoming NDP events and a questionnaire be included in the new Parish Cake magazine, as this will be delivered to every household in the Parish.

3. Grant Application:

Cllr. Warne proposed the first tranche of the application be submitted in April to cover the fee for FERIA Urbanism in May. This was seconded by Annie Hatcher and agreed.

4. Public Engagement:

a) Website: Richard Eastham will send information on the Visioning Event including photo's to Tally Wade so she can update the NDP website.

b) Young People: The Members recognise that they need to reach the younger audience, this was clear from the recent events. Members had a discussion about approaching the local schools again and sending copies of the tasks to encourage involvement from the younger generation.

c) Street/neighbourhood champions: Members discussed the possibility of splitting Cranbrook into sections to find a street champions to promote the NDP. It was felt this would be time consuming and a suitable approach to this needs to be considered.

d) Posters/banners/postcards: Cllr. Warne proposed the purchase of two generic NDP pop up banners costing up to £60 each. This was seconded by Liz Daley and agreed. It was delegated to Tally Wade & Cllr. Warne to agree on the design.

The Clerks agreed to print the 300 copies of tasks sheets required for Saturday 1st and 8th April and 300 copies of the poster promoting the 3 day design forum.

e) Key stakeholders (landowners, developers etc): Cllr. Warne advised that she would be approaching local landowners & developers and all statutory consultees to attend the 3 day event in May.

5. 3 Day Design Forum:

Tally Wade agreed to send an email to the list of attendees as a follow-up exercise to keep the momentum going. She would also remind the local groups that have been asked to provide a 10 minute presentation of the deadline for submitting their presentations.

It was agreed Cllr. Warne will look to promote the Design Forum in the local newspapers and in the Coffee Break section of the Wealden Advertiser. An invitation to attend will be sent to “Be in the Know” contacts.

6. Community Centre Project Steering Board – Terms of Reference:

Cllr. Warne advised the group that Terms of Reference are being devised for the Community Centre Project Steering Board. Cllr. Warne felt that findings from the NDP should be considered and this should be stated in the Terms of Reference.

After a full discussion Cllr. Warne proposed to recommend that the naming of a specific site is removed from the Community Centre Project Steering Board Terms of Reference, as it goes against the spirit of the NDP. This was seconded by Liz Daley and agreed.

Date of next meeting: Monday 24th April 2017.